

RICHMOND SCHOOL BOARD OF TRUSTEES  
SPECIAL MEETING  
July 16, 2021  
MINUTES

- CALL TO ORDER Board President called the meeting to order at 11:00 a.m.
- FLAG SALUTE Board President lead the flag salute.
- MEMBERS PRESENT Nicholas McBride, Mark Rotlisberger, Adam Runyan, and Sadie Albonico (via telephone from Lake Almanor)
- MEMBERS ABSENT N/A
- OTHERS PRESENT Jeanette Goni, Tim Andersen
- AGENDA APPROVAL MSCU (Runyan/McBride) approved the agenda
- PUBLIC COMMENT No public comment
- ADDITIONAL OFFICE SUPPORT  
Staff proposed assigning additional hours to the secretary position as increased support in the main office. Staff noted health and welfare benefits would be offered with the increase hours to the position. There was discussion whether to have this as a permanent or temporary change.
- Nick McBride motioned that for one (1) year to increase hours for the Secretary position to seven (7) hours and to evaluate situation during the school year. The motion was seconded by Adam Runyan.
- Motion passed unanimously.
- BOARD VACANCY There was discussion regarding the Board considering whether to have a special election or provisional appointment for the Board member vacancy. Staff reported that per a conversation with the County Clerk's office, an election would cost the district over \$75,000.
- MSCU (McBride/Runyan) approved to move forward with the call for a Provisional Appointment to fill the vacancy on the Richmond Elementary School District Board of Trustees.
- GYM PAINT PROJECT  
Staff gave a brief history timeline regarding the gym paint project. Staff reported that the district received only one bid for the gym paint project. There was further discussion regarding specific items and cost.
- MSCU (Albonico/Rotlisberger) approved the agreement based on the following:

- Determine \$30K warranty in bid.
- Clear review from legal.
- Work with structural engineers during project.
- Confirmation of labor warranty.
- Funds allocated from Fund 40.
- Project not to exceed \$175,000 and any amount above would need Board approval.
- Direct Tim Andersen as signing authority based on confirmation from attorney.

**CORRESPONDENCE/BOARD COMMENTS/PROPOSALS**

No Comments

**ADJOURNMENT** Having no further business the meeting adjourned at 11:49 a.m.